



GHIYASUDDIN  
INTERNATIONAL  
SCHOOL

**GHIYASUDDIN INTERNATIONAL SCHOOL**  
**Ameenee Magu Male' 20383**  
**Male' City, Republic of Maldives**  
**Ph: (+960) 3332500, Web: [www.gis.edu.mv](http://www.gis.edu.mv)**

A photo of candidate

## **JOB APPLICATION FORM**

### **1. ADVERTISED JOB INFORMATION**

<b>a. Name of the Post *</b>	Position applying		
<b>b. Minimum Qualification required:</b>	Qualification Certificate		
<b>c. Minimum Experience required:</b>	In years		
<b>d. Salary Range: *</b>	MVR	<b>e. Due Date &amp; Time:</b>	dd-mmm-yy

### **2. CANDIDATE'S INFORMATION \***

<b>a. Full Name: *</b>	Name	<b>g. ID card/Passport No: *</b>	ID / Passport
<b>b. Permanent Address:</b>	Permanent Address	<b>h. Date of Birth: *</b>	dd-mmm-yy
<b>c. Present Address: *</b>	Current Address	<b>i. WhatsApp No.:</b>	Contact number
<b>d. Contact No: *</b>	Contact Number	<b>j. Gender:</b>	Male / Female
<b>e. Emergency Contact Address: *</b>	Contact Number	<b>k. Nationality of the Applicant: *</b>	Country
<b>f. Emergency Contact Person: *</b>	Name	<b>l. Emergency Contact No: *</b>	Number

### **3. PLEASE ANSWER THE FOLLOWING QUESTIONS. \***

<b>(a) Salary Expectation *</b>	in MVR
<b>(b) Are you currently working or not? (If yes, please mention the Employer and position) *</b>	Yes / No
Work site Name , Employer name and Position Name	
<b>(c) Reason for looking for a Job from Ghiyasuddin International School, Maldives.</b>	
Briefly mention the reason	
<b>(d) Did you involve in any Criminal Activity in past 10 Years? *</b>	Yes / No
<b>(e) Are you ready to provide us your Police Verification Report within 15 Days? *</b>	Yes / No

### **4. IF YOU ARE SELECTED FOR THE POST**

<b>a. How soon will you be able to join us? *</b>
Within a week , within month(s)

**5. HIGHER EDUCATION \***

level	Name of the Qualification	MQA level	Year of completion	College/University	Country
P. H. D					
Masters					
B. E. D					
B. D					
Diploma					
Certificate level					
Others					

**6. OTHER TRAININGS \***

Training Programme <i>(related to teaching / office management)</i>	Duration <i>(hours)</i>	Year	College/University/ Institution	Country

**7. EMPLOYMENT HISTORY**

Post / Designation <i>(recent 5)</i>	From Date <i>(YY, M)</i>	To Date	Monthly Salary <i>(=MVR)</i>	Employer / worksite Name	Reason for Resignation / Change

**8. DECLARATION \***

*I declare that the information I have given on this form is correct and complete to the best of my knowledge and I understand that giving false information will automatically disqualify my application.*

Name of the Applicant: *	Name	Signature: *	signature	Date: *	dd-mmm-yy
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**9. PLEASE SUBMIT THE FOLLOWING DOCUMENTS IN ORDER TO COMPLETE THE APPLICATION**

a. Application Form *	Yes / no	d. Attested copies of qualification certificates*	Yes / no
b. Copy of ID card / Passport *	Yes / no	e. Experience certificates / Documents *	Yes / no
c. Curriculum Vitae	Yes / no	f. Passport size photo of you *	Yes / no

- Police Certificate *(must be submitted when shortlisted for the position)*
- Fields marked with \* are mandatory.
- Copy of teaching certificate *(For teaching position)*